

# H & H Staffing Services, Inc.

## Application for Employment

Last Name		First Name		Middle Initial	Date
Social Security #		Home Address (Street)			
Email Address		City		State	Zip Code
Home Telephone	Cell Phone	Are you over 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No	Shift Desired: <input type="checkbox"/> 1st <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd	Available for Overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Length of assignment you will consider? Short-term <input type="checkbox"/> Long-term <input type="checkbox"/> Temp-to-hire <input type="checkbox"/> Direct Hire <input type="checkbox"/>		Minimum Payrate?	Emergency Name & Phone #		
Type of School	Name & Location	Circle Highest Level Completed		Major/ Degree/GED	Did you Graduate?
High School		9	10	11	12
College		1	2	3	4 4+
Other					

**WORK HISTORY:** List all positions in order, starting with last position first.

**MAY WE CONTACT YOUR PRESENT EMPLOYER?**  Yes  No If no, explain: \_\_\_\_\_

DATES		Name & Address of Employer	Rate of Pay		Supervisor's Name, Title & Phone #	Reason for Leaving
FROM	TO		Start	Finish		

List Title & Duties: \_\_\_\_\_

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FROM	TO		Start	Finish		

List Title & Duties: \_\_\_\_\_

Have you ever plead no contest/nolo/guilty to a crime or been convicted of a crime?  Yes  No (Note: Answering "Yes" does not constitute an automatic bar to employment.) If yes, please give dates and details: \_\_\_\_\_

I hereby affirm that the information provided on this application (and any resume submitted) is true and complete. I understand that any false or misleading representations or omissions may disqualify me from further consideration for employment and may result in dismissal if discovered at a later date.

I understand that completion of this application does not assure me of a position with H & H Staffing Services, Inc. I also understand that neither application nor any other document constitutes a contract of employment for a specific term and that any employment relationship that may be established will be "at will" and may be terminated at any time, with or without cause, by me or H & H Staffing. I understand that no representative of H & H Staffing has any authority to enter into any agreement for employment with me contrary to the foregoing.

I hereby authorize H & H Staffing to investigate all information pertinent to my application in order to determine my qualifications for employment. I hereby authorize all persons and organizations having information relevant to my application to provide that information to H & H Staffing and I hereby agree to hold harmless H & H Staffing and all those providing information to it from any liability arising out of or as a result of the provision or use of such information.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_